

**NUC CATALOG ADDENDUM TO
2018-2019 CATALOG
January 14, 2019**

Page 10 In the History section, the following information was added at the end of the 1st paragraph:

In February 2018, NUC acquired National University College – IBC Institute (NUC-IBC), Florida Technical College (FTC), and The Digital Animation & Visual Effects School (The DAVE School).

Page 13 In the Accreditation, Licensing and Associations section, the following information was deleted:

Please reference the Internal Grievance Policy section of the catalog (page 76) available at www.nuc.edu/index.php/conocenos/catalogo for information about how to file complaints or make other contact with applicable regulatory agencies. National University College is not regulated in Texas under Chapter 132 of the Texas Education Code.

Residents of South Carolina may access a complaint form through the web site of the Commission http://www.che.sc.gov/CHE_Docs/AcademicAffairs/License/Complaint_procedures_and_form.pdf.

The form must be completed, signed, and notarized. It may be submitted with the required documentation to reshleman@che.sc.gov or sent to Postsecondary Institution Licensing, South Carolina Commission on Higher Education, 1122 Lady Street, Suite 300, Columbia, SC 29201.

National University College (NUC) is registered with the Maryland Higher Education Commission (MHEC) to enroll Maryland students in its fully online distance education programs. Residents of Maryland should reference the Internal Grievance policy section of the NUC catalog available on the institution's website for information about how to file a complaint.

Online programs are exempt from authorization under AS 14.48 and 20 AAC 17.015 because the programs are online and do not have a physical presence in the State of Alaska.

Page 67 In the Admission Requirements for Undergraduate Program section, items 8 and 10 should read as follows:

8. For all programs, except for the Education, Physical Therapist Assistant and Nursing programs, candidates with special qualifications who do not meet the minimum admissions index may be evaluated by an Admission's Committee. This committee which has representation from the Department Directors and the Counseling Department decides which of these candidates are admitted. The Admission's Committee will evaluate the candidates that did not obtain the minimum admission index. Such evaluation may be done at the request of the student or upon the recommendation of the Admissions Office. The committee will consider the following as mitigating circumstances which if one or more are met would make the candidate eligible for admission contingent upon the results of the evaluation.
 - a. Be 21 years of age or older
 - b. Have work experience
 - c. Be head of family
 - d. Have special studies (continuing education) after high school
 - e. Demonstrate special interest during the interview
 - f. Present a recommendation letter from the high school counselor. If in the opinion of the Committee, the candidate meets two or more of the above criteria, the student will qualify to be evaluated for admission. The Committee may also recommend for those students admitted a limited course load, closer or more frequent follow-up and even special monitoring.

10. Home schooled students must present a final transcript or an official certification from the applicable state, recognized agency that they have completed high school through home schooling. In the event this is not available, they should present evidence that they have passed the high school equivalency exam or GED. Home schooled students will also be required to complete and submit all admission documents required by the institution.

Page 69 In the Undergraduate Transfer Students Admission Requirements section, item 4.b should read as follows:

- b. If the student has completed a post-secondary university degree, no evidence of High School Completion is needed. Otherwise, if student has an incomplete college degree or a completed post-secondary non-university degree, high school completion evidence is needed. If the High School Diploma is from an accelerated school, the student should present the Final High School Transcript and, complete the current Accelerated High School Information Form and comply with the established criteria in it. If the high school transcript or evidence is from a foreign school, the student should present the certification of its equivalency from the Department of Education of Puerto Rico or an educational credential assessment from a recognized International Credential Evaluation Services organization.

Page 78 The Notification / Grade Changes section should read as follows:

Notification / Grades Changes

At the end of each term, students can access their grades through the student portal on the website of National University College. Students who experience difficulty accessing their grades through the Student Portal, should contact the Registrar’s Office. If a student understands that there has been an error, the student should first contact his professor and if there was an error, should visit the Registrar’s office to request a grade change form to be completed by the student’s professor. The completed form should be returned to the Registrar’s office no later than upon completion of the second week of classes of the following term (this date is specified in the institution’s academic calendar).

Page 95 In the Financial Information section:

The **Accident insurance** item should have two (**) asterisks.

Accident insurance **5.00

Also, last paragraph was modified as follows:

*Audit students (no credit awarded) Payment of Admission Fee (non-refundable) and 50% of tuition per credit and fees. Graduates of programs from IBC campuses who enroll as full time students at NUC may qualify for a waiver of the \$25.00 admissions fee. *Subject to annual revision./~~**Not applicable to online courses./~~**The accident insurance for students offered by the institution only covers accidents occurring in official student activities on campus.*

Page 96-97 In the Financial Information section:

The **Accident insurance** item should have two (**) asterisks.

Accident insurance**

Pages 105, 106, 109 In the Academic Offering for the Arecibo, Río Grande and Mayagüez Branch Campuses, the following program should be added to the Master's Degree programs.

Education in Assessment and Effectiveness

Page 108 In the Academic Offering for the Caguas Branch Campus, the following program should be added to the Master's Degree programs.

Business Administration with major in Planning and Strategy

Page 140 Titles for courses NURS 6010 and NURS 6011P/6011* should read as follows:

NURS 6010: Advanced Medical-Surgical I: 2 credits

NURS 6011P/6011*: Advanced Medical-Surgical Internship I: 1 credit

Page 141 Titles for courses NURS 6020 and NURS 6021P/6021* should read as follows:

NURS 6020: Advanced Medical-Surgical II: 2 credits

NURS 6021P/6021*: Advanced Medical-Surgical Internship II: 1 credit

Page 153 In the Associate's Degree in Medical Billing and Coding program information, the disclaimer at the end of the page should read as follows:

This program is offered in both fully on ground and online delivery modes.

Page 264 Description for course MATH 1010 should read as follows:

In this course, students will apply the features of various numerical systems and their application to everyday life. They will discuss the concepts of ratios, fractions, and percentages. They will solve everyday life situations by applying concepts of linear equations in a variable. Additionally, they will use measuring concepts and conversion factors of solving problems in Euclidean geometry.

Page 292 Description for course SPAN 1020 should read as follows:

In this course, the student will critically analyze different literary genres such as poetry, theater, and novels. The student will describe and illustrate its evolution, development, and characteristics. Furthermore, the student will analyze the elements that distinguish the investigative reporting of chronicles. Will recognize the importance of oratory and speech as a resource for effective communication. In addition, the student will write and present a speech.